

EMPLOYMENT APPLICATION

Applications are considered without regard to race, color religion, sex, National origin, marital or veteran status or the presence of a non-job related medical condition or handicap.

PERSONAL INFORMATION

Date: _____ Start Date: _____ Pay Needed _____

___ Full Time ___ Part Time ___ Temporary Referral Source _____

Name: _____ SS# _____

Street Address: _____ Phone: _____

City/State/Zip: _____ Birth date: _____

Drivers license # _____ State/expiration _____

Have you ever been convicted of or charged with a felony or misdemeanor, Yes or No.? If yes, please explain details in full, including dates, details of offense(s) charged, jurisdiction and disposition of case:

EDUCATION:

Schools/Colleges Attended:	#Years	Year Grad.	Degree
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EMPLOYMENT / WORK EXPERIENCE: Start with your present or most recent position. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, sex or national origin.

Employer: _____

Job Title: _____ Supervisor: _____

Street Address: _____

City/State/Zip: _____ Phone#: _____

Describe Duties/Responsibilities/Accomplishments:

Employer: _____

Job Title: _____ Supervisor: _____

Street Address: _____

City/State/Zip: _____ Phone#: _____

Describe Duties/Responsibilities/Accomplishments:

Employer: _____

Job Title: _____ Supervisor: _____

Street Address: _____

City/State/Zip: _____ Phone#: _____

Describe Duties/Responsibilities/Accomplishments:

PERSONAL REFERENCES: Please provide names, addresses, phone numbers, relationship and length known for 3 personal references.

Name: _____
Relationship: _____
Street Address: _____
How Long Known: _____
City/State/Zip: _____ Phone: _____

Name: _____
Relationship: _____
Street Address: _____
How Long Known: _____
City/State/Zip: _____ Phone: _____

Name: _____
Relationship: _____
Street Address: _____
How Long Known: _____
City/State/Zip: _____ Phone: _____

SPECIAL SKILLS: Describe any special skills or qualifications for this work

I CERTIFY that the above answers are true and complete to the best of my knowledge. I understand that this application is not and is not intended to be any kind of contract or agreement. In the event of employment, I understand that any false or misleading information given in my application, correspondence, discussions or interview may result in immediate termination. I understand also that I am required to abide by all rules, regulations and policies of JB Millworks, LLC.

Signed: _____

Date: _____

FOR JB MILLWORKS, LLC USE ONLY:

Arrange Interview: Yes No

Date: _____ Time: _____

Remarks:

Approved: Yes No

Date: _____

By: _____